

**LEGAL OFFICER**  
**SALARY: MARKET RELATED**

KZN Growth Fund is a private equity and private debt Fund based in Durban reporting to the KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs (EDTEA). The Fund seeks to appoint an experienced and suitably Legal & Recoveries Officer.

Reporting to the General Legal Counsel, the successful candidate will be responsible to manage the activities focused on recoveries from defaulting clients, including liaising with external legal advisers/liquidators and business rescue practitioners.

Ancillary activities will include providing support to the legal and compliance function in transaction execution and post-transaction monitoring for the KZN Growth Fund.

**Key performance areas:**

- Provide prompt legal advice to the KGFT in respect of project finance transactional law, equities and financial services law, procurement law, employment law, social media law, with a sound knowledge of corporate law.
- Perform legal due diligence assessments, drafting, vetting and negotiations of all loan agreements or any other business related agreement.
- Ensure that all aspects of legal risk are identified covered and controlled in the implementation of new projects, transactions, precedents, agreements, legal opinions, systems, procedures and products
- Assist in developing and delivering strategic risk management initiatives which ensures that best practice is adopted in compliance with all guidelines including applicable laws, rules and regulations.
- Manage legal documents outsourced to third party legal advisors, providing advice to the project investment unit, HR unit, Finance and Procurement unit.
- Proactively identify and manage legal and risk opportunities through providing sound advice in respect of process and procedure
- Develop and implement initiatives and tools in-order to coach and guide business on legal requirements and risks in the project finance field so as to minimize and eliminate risk in this legal area.
- Keep management apprised or key compliance and default issues and possible ways of resolving such matters as well as the estimated risk that will arise from those issues.
- Provide legal support to the broader KGFT.
- Attend due diligence assessments relating to KGFT's investments



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Trustees: Mr SS. Buthelezi (Chairperson) - Adv KP. Thango - Ms B. Zulu – Mr A. Dhuki – Mr SZ. Hlophe  
*Ex officio:* Mr L Zondi (Acting CEO)

Registration No. IT1437/2007(PMB)



**The following minimum requirements must be met to be considered for this position:**

- LLB Degree
- At least 2 years post article experience
- At least 3 years job related experience
- Understanding of project and commercial agreements such as off take agreements, EPC/M contracts, operations and maintenance agreements, shareholder agreements, CTA, inter-creditor and facility agreements;
- Ability to report delinquent and problematic clients to collection head to explore next action, calling risky
- Genuine commitment to highest ethical standards and to sustainable development with particular sensitivity to social and environmental issues;
- Negotiation, analytical, interpersonal and management skills;
- Attention to details
- Diplomatic and business orientated manner;
- Computer literacy (MS Office Suite);
- Ability to communicate at all levels, both internally and externally and
- Excellent written and verbal communication in English.

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**KZN GROWTH FUND TRUST EMBRACES THE PRINCIPLES OF THE EMPLOYMENT EQUITY ACT.**

Female candidates are strongly encouraged to apply.

Correspondence will be limited to short-listed candidates. Late applications will not be considered. Email users are requested to set the delivery option on both “return receipt” and “confirm delivery”. If you have not been contacted within 30 days of the closing date of the advertisement, please accept that your application has been unsuccessful.

**Interested applicants should forward a motivation letter of how each of the entry requirements are met, a detailed CV, certified copies of qualifications and ID document to:**

[Precious@kzngf.co.za](mailto:Precious@kzngf.co.za)

**CLOSING DATE: 21 October 2021**